

CURRICULUM VITAE

1. **First name:** Patrick
2. **Family Name:** Ndayambaje
3. **Nationality:** Rwandan
4. **Place of residence:** Kigali, Rwanda
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6. **LinkedIn:** <https://www.linkedin.com/in/patrick-ndayambaje-64335bbb/>
7. **Summary:** Nine (9) years of working experience in development project design, monitoring and evaluation; insurance sector and consultancy assignments financed by external funders. I have worked on consultancy assignments commissioned by UN Agencies, bilateral, international and local NGOs which allowed me to establish working relationships with government officials at all levels, and a wide range of international organizations staff, researchers and programs evaluators. With bachelor's degree in economics and business studies, I'm a candidate for MBA with project management and I did 35 monitoring, evaluation and learning courses with certificates.

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9. Professional Experience

- I. **Job title and Company:** Consultant for the UNDP AGUKA/YouthConnect Tracer Study implemented by Primson Management.

Period: April 2025 – Present

Project: UNDP and Ministry of Youth and Arts AGUKA/YouthConnect Program Tracer Study to capture the impact and result of the program

Responsibilities:

- I played key role in proposal development and budget negotiations until we have been awarded the contract.
- Participate in Kick-off meetings with the client to negotiate on key technical issues
- Contributed to the inception report development. Specifically, capturing 50 case studies, lessons learned and recommendations.
- Data collection and participate in development of draft report and incorporation of client comments

- II. **Job title and Company:** Youth Development and Impact Consultant at Vision Jeunesse Nouvelle
Period: June 2023- March, 2025

Description: Linking all projects under NST2 and Tracking the impact of youth engaged in the organization projects and interventions and measure youth development progress against NST 2 KPIs.

Responsibilities:

- tracking of number of jobs created, green and digital jobs outputs, start-ups growth and skills certifications,
- capturing civic engagement and policy influence
- capturing lessons learned and recommendations

- III. **Job title and Company:** Individual Consultant, Assisting World Bank Public Health, M&E STC.

Period: Dec 2024- February 15, 2025

Project: Monitoring of severe malaria

Responsibilities:

- Collecting secondary data from Rwanda Bio-Medical Centre(RBC) WEEKLY EPIDEMIOLOGICAL BULLETIN
 - Conducting a comparison with 2023 data to find seasonal factors for World Bank Intervention.
- IV. **Job title and Company:** Business Development Consultant - Health Poverty Action.
Period: September 2024 – January 2025
Project: Business Development Services for women and youth in Karongi, Rutsiro and Nyamasheke Districts in Rwanda commissioning by Enabel Rwanda Implemented by Health Poverty Action.
Responsibilities: Supporting 500 Start-up SMEs with Financial, Entrepreneurial, and Marketing Skills Development and Assistance
- V. **Job title and Company:** Assistant Team Leader/ M&E Expert – BDP/INGABO Syndicate
Period: March 2024-August 2024
Project: Baseline Survey for Enhancing cassava production and diversified utilization for food and incomes in Rwanda project financed by EU implemented by INGABO Syndicate and International Institute of Tropical Agriculture (IITA)
Responsibilities:
- Contributed to the development of inception report, designed data collection tools, recruitment and training data collectors, coordinated data collection activities, participated in data collection and analysis.
 - Contributed to the development of preliminary findings and participate in report writing and development of final report;
 - Participated in report validation workshop
 - Reviewed and piloting project result framework and link it with baseline data
- VI. **Job title and Company:** M&E Officer, Youth Development - Vision Jeunesse Nouvelle
Period: March 2023 – March 2024(Full time)
Projects: I worked on 6 projects funded by EU, GIZ, Global Fund/Imbuto Foundation, GOPA, MISEREOR and Interpeace Rwanda.
Responsibilities:
- Co-ordinate with the programmes officers to strengthen the capacity of staff and partners in building donor relations, generating resources (technical, funding, material) and managing/reporting on grant-funded projects.
 - Designing, reviewing, and implementing the monitoring and evaluation plan, including log-frame, tracking indicators of programs, data flow charts, and M&E manual
 - Prepare and developing projects reports.
- VII. **Job title and Company:** National Consultant-WHO Evaluation Officer
Period: May – June 2023
Project: Evaluation of World Health Organization' Normative Function
Responsibilities: Played a key role in the country case study by providing relevant contextual information, identifying stakeholders to be consulted, and contributing to data collection and analysis.
- VIII. **Job title and Company:** Programmes Liaison Officer - Primson Management Services
Period: March 2021-February 2023(Full time)
Responsibilities:

- Develop and foster relationships with the government, community, stakeholders, and other entities;
- Team sourcing and recruitment for Rwanda evaluations team
- Working with development team on project proposal development.
- Identify possible opportunities for the business.
- Coordinating Rwanda projects activities and logistic support

IX. **Job title and Company:** Research Assistant-Primson Management Services
Period: 2021-2023

Project: Midline and Endline Evaluations of Girls Education Program commissioned by UNICEF.

Responsibilities:

- Contributed to the generation of the inception report and the generation of the data collection tools for the study.
- I was responsible for coordination of the training and assisting training the qualitative data collection team at district level and conducting physical data collection.
- Played an active role in the development of the draft report and the development of the final report and played role in the theory of change assessment.

X. **Job title and Company:** National Associate – SOS Children’s Village
Period: September 2022 – January 2023

Project: Baseline study for Kura Umenye (Education and Health Care)

Responsibilities:

- Coordination; Support with the Planning of the data collection phase
- Identification and recruitment of appropriate research assistants and enumerators that have worked in relevant fields and Data collection and documentation.
- Drafting qualitative data collection tools and conducting qualitative data collection training
- Participate in data collection, analysis, presentation of findings and drafting final report

XI. **Job title and Company:** Research associate-Primson Management Services
Period: April – August 2022

Project: Review of the CARE Rwanda Country Office Program Strategy 2017-2020 and set baseline values for the Program Strategy 2021-2025.

Responsibilities:

- Participate in proposal preparation and negotiations
- Team sourcing, supervising training and data collection activities
- Participate in data analysis and incorporation of stakeholders comments
- Participate in report drafting where I developed challenges, lessons learned and recommendations

XII. **Job title and Company:** Data Collection Expert-Enabel (Belgium Development Agency)
Period: April-May 2022

Project: Consultancy Services to Identify the Best Model of Health Post Management Strategy for Service Delivery in Rwanda Context by Assessing the Existing Models on behalf of Enabel Rwanda.

Responsibilities:

- Preparation of field activities
- Supervising field data collection
- Quality control and assurance.
- Preparing data collection report

- XIII. **Job title and Company:** Country Coordinator-AAN Associates Pakistan
Period: December 2021 – March 2022
Project: End Line evaluation of developing human capital in Rwanda (DHCR) commissioned by UNICEF Rwanda implemented by AAN Associates Pakistan
Responsibilities: Foresee a potential problem and essentially nip it in the bud saving the evaluation budget and preventing unexpected hurdles from delaying the project's ultimate implementation.
- Coordination and schedule for evaluation activities
 - Organizing internal meetings with partner, other stakeholders
 - Verify quality assurance
 - Remaining full time available with the team and support in all field logistics
 - Contribute to the drafting of final report
- XIV. **Job title and Company:** Data Collection, Information Consultant-Assisting World Bank Health Specialist
Period: June 2020 – August 2021
Project: Rwanda COVID-19 Emergency Response
Responsibilities: Supported in report development and collecting secondary data of new cases, death reported, vaccinated first dose, second dose and booster dose, patents admitted and discharged from hospital, symptomatic and asymptomatic cases.
- Collecting daily updated COVID-19 data from government reports
 - Entry all data in Excel tool,
 - Preparing weekly data report
 - Monitoring and reporting on communication approaches.
- XV. **Job title and Company:** District Team Leader- OSEPCCA-NGO
Period: October 2016 – July 2019(Full time)
Project: Feed the Future Rwanda Orange Fleshed Sweet Potato (OFSP) for Income and nutrition, project financed by USAID.
Responsibilities:
- Oversaw the establishment of the monitoring and evaluation activities of the programme at district level and ensure its implementation; Ensure proper coordination of the programme implementation among implementing partners and with government administrations
 - Supported Agronomist and team in all field logistics, coordination and schedule for implementation of activities and ensured delivery of the resources and results.
- XVI. **Job title and Company:** Underwriter-SONARWA Insurance
Period: July 2013 – September 2016(Full time)
Project: Insurance Services
Responsibilities: As underwriter in SONARWA Insurance at Majengo and Rubuvu Branches, acquired solid experience in Recovering, monitoring and evaluation of financial data, communication and IT Skills. During the first year of working, annual production increased by 110%, because I implemented the new recovery system, marketing strategies and removing unnecessary expenses. I have been awarded underwriter of the year 2014.
- Maintaining a billing system that is always up to date, monitoring the account details of customers for possible non-payment, and investigating and resolving customer enquiries.
 - Monitoring and analysis of client's insurance

10. **Membership of professional bodies:** Member of Africa Digital Health Networks led by Africa CDC.

11. Education:

Institution (date from - to)	Degree(s) or Diploma(s) obtained:
University of Kigali. 10/2022 – 2025 candidate	MBA, Master of Project Management
Kigali Independent University ULK. 2011-2018	Bachelor of Economics and Business Studies
Nyabirasi Secondary School 2005 - 2010	Diploma of Mathematics, Physics and Geography

12. Language Skills:

Language	Reading	Speaking	Writing
Kinyarwanda, Kirundi	Mother tongue		
English	excellent	excellent	excellent
French	excellent	excellent	excellent
Swahili	excellent	excellent	excellent

13. Other skills

- Computer literacy: Microsoft Office and Accounting software (QuickBooks);
- Project Design and development: Microsoft Project and Microsoft Excel
- Research, data collection and Analysis: SPSS, STATA, PowerBi, CATI and CAPI, Kobocollect, SurveyCTO, mWater etc

14. M&E Training and Certificates

- Designing Qualitative Research for Monitoring and Evaluation (M&E) – USAID Bureau for Humanitarian Assistance
- Participatory Monitoring Evaluation Reflection and Learning – World Vision International
- Field Performance and Management – Save the Children
- Gender Responsive Monitoring and Evaluation
- McKinsey Forward Program-Graduate 2024
- The Accountability and Quality Assurance (AQA) Initiative-UNICEF
- Monitoring, Evaluation, Accountability and Learning (MEAL) in Emergencies – Humanitarian Learning Academy
- Manager Successful Field Research-World Bank
- Field Accountability and Learning-Save the Children/World Vision
- MEAL DPro: Monitoring, Evaluation, Accountability and Learning for Development Professional-
- Advanced Results Based Management (RBM) Certificate-UNWOMEN
- Planning, Monitoring and Evaluation (PME)-GIZ
- Advanced Sustainable Development in Practice- UNITAR
- M&E Fundamentals- Global Health/USAID
- Inequality monitoring in HIV, tuberculosis and malaria-WHO
- Thinking and Working Politically - UNICEF/AGORA

15. Other Trainings and Certificates (Gender, Climate Change and Health)

- Women, Business and Law-World Bank
- Health Emergency Readiness for Response Operations-WHO
- Introduction to the renewed Essential Public Health Functions (EPHF)-WHO
- Gender-Responsive Monitoring and Evaluation-UNICEF

- An Introduction to Nature, Business and Finance-UNDP
- Leadership for Planning and Decision-Making with Adolescents-UNICEF
- Advancing Sustainable Development in Practice-UNITAR
- International Frameworks for Gender Equality; and Promoting Gender Equality throughout the UN System-UNWOMEN
- Adolescent in Humanitarian Contexts-Humanitarian Leadership Academy
- Gender and Climate Change-UNCC-e-Learn
- Health Financing Policy for Universal Health Coverage-WHO
- Mental Health and Psychosocial Wellbeing of Adolescents Affected by Conflict-Humanitarian Leadership Academy

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16. Reference Persons

- Mr Canisius Nzayisenga, STC Public Health, M&E at World Bank
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- Dr. Neddy Matsalaga: Executive Director of Primson Management Email:
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- Father Vital Ringuyenzeza the Executive Director of Vision Jeunesse Nouvelle Email:
<mailto:vitalri@yahoo.fr> Tel: +250785403435

14. Declaration

I, Patrick Ndayambaje, declare that the information given above is true to the best of my knowledge.

Sincerely,
Patrick Ndayambaje.

